

## 2019 BOILERMAKER CORPORATE CUP TEAM RULES

1. Each team member must have submitted a Boilermaker Official Entry Form and be registered in the Boilermaker 15K Race to be eligible as a team member.
2. To enter a team, each Team Captain must first pre-register by filling out the **TEAM PRE-REGISTRATION FORM**. On approval, the captain will receive information to create the team roster on the Boilermaker registration web site.

Team roster entries will be finalized by **JUNE 28, 2019**.

3. Only one team may be entered per Boilermaker Corporate Cup Team Entry Form.
4. Corporations may enter an unlimited number of teams, and team size is unlimited. There is no fee for entering a team. The minimum team size is determined by the scoring criteria listed in Items 10 through 12.
5. A Corporation is defined as a profit or nonprofit business or service, including state and municipal organizations. Also included are professional organizations, (for example, engineering society, medical associations, etc) however, runners must be full members of the organization. Please refer to rule 13 – runners may only participate on a single team.
6. Each team runner must be a full-time or part-time employee or retired employee of the Business/Corporation **since June 1, 2019**. A **full-time** employee is one who regularly works, and is paid through the regular company payroll, a 40-hour week. A **part-time** employee works no less than 20 hours regularly each week, and is on the company's regular payroll. A **retired employee** is someone that has retired from the business or corporation, having had no less than three years of verifiable full-time employment with the business or corporation. Employment must be verifiable through the company's human resources or personnel department, and that contact must be given on the entry form. Physicians and Medical Professionals who have privileges to practice at a hospital or medical group may form a team, or be included on a team with employees of the hospital or medical group.
7. Teams must be entered in the competition category appropriate for the size, or employee count, of the company. If a team is entered with runners coming from a single office location, then the team may enter in the competition category based on the size of the single office, branch, or division that the roster is taken from. If the roster contains runners from more than one office location, then the size of the entire company is used as the basis for the team category. (see item 8)

8. Team scoring will be based on the average finish time, based on net, or chip time, of:

<b>MALE TEAMS:</b>	Large Corporation (over 1000 employees)	----	First 5 finishers
	Medium Corporation (251 to 1000 employees)	----	First 5 finishers
	Small Corporation (1 to 250 employees)	----	First 3 finishers
<b>FEMALE TEAMS:</b>	All Corporations	----	First 3 finishers
<b>COED TEAMS:</b>	Large Corporation (over 1000 employees)	----	First 5 finishers
	Medium Corporation (251 to 1000 employees)	----	First 5 finishers
	Small Corporation (1 to 250 employees)	----	First 3 finishers
<b>MASTERS TEAMS:</b>	All Corporations	----	First 3 finishers
<b>OPEN DIVISION TEAMS:</b>	All Corporations	----	First 3 finishers

Minimum team size is 5 for large and medium teams, or 3 for small, female, masters, and open teams, as indicated to complete the scoring.

9. Scoring for Coed teams will include the first 3 finishers composed of at least 1 male and 1 female runner for small corporations, and the first 5 finishers composed of at least 2 male and 2 female runners for medium and large corporations.

10. Scoring for Masters teams will include the first 3 finishers. Masters runners must be forty years old (40) on or before the day of the race. Note that runners over 40 may compete in other categories, but a Masters team can only include runners that are at least 40 years old.

11. The Open Division Teams may include any age, and any sex participant. Scoring for the Open Division will include the first 3 finishers regardless of sex or age or size of company.

12. Awards will be given to the First, Second and Third Place Finishers in each Team category. Awards will also be given to the Fastest Male and Fastest Female Corporate Cup runners.

13. An individual cannot be entered as an official member for more than one Boilermaker Corporate Cup Team. This includes Male, Female, Coed, Open and Master's teams.

14. The Team Captain will be responsible for the completion and accuracy of the Team Roster. Any correspondence from the Race Committee will be with the Team Captain - not with the individual team members. The Team Captain should provide their email address and telephone number in case of any problems. Rosters will be available for review prior to the race.

15. The Team Entry Form must include the name and telephone number of the employee personnel department or responsible individual for the purpose of verifying company size and employment status of team runners.

16. Teams are responsible for entering a team that is fully compliant with the rules outlined to provide a fair and fun experience for all teams. In the event of noncompliance to the rules, awards may be revoked.

17. Teams will designate a recognized charity, and a drawing will be held to select up to three charities that the Boilermaker Road Race and our sponsor will make a donation to.

18. The Boilermaker Race committee will interpret all rules and any disputes or suggestions must be made in writing to the Corporate Cup Committee Chairman. All disputes and suggestions will be reviewed and any decisions made by the Boilermaker Road Race are final.

Email Team Pre-Registration Forms to: [info@boilermaker-corporcup.com](mailto:info@boilermaker-corporcup.com)

This rule sheet and team form is located at [www.boilermaker.com](http://www.boilermaker.com)

**Corporate Cup information can also be found at [www.boilermaker-corporcup.com](http://www.boilermaker-corporcup.com)**

for more information call: Cosmo Castellano, Corporate Cup Committee Chairman  
(315) 797-5838

email address: [info@boilermaker-corporcup.com](mailto:info@boilermaker-corporcup.com)



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## 2019 Corporate Cup Team Registration Form

### Team Information

Company:	
Team Captain Name:	
Address:	
City State Zip:	
Work Phone:	Alternate Phone:
Email Address: <i>(required)</i>	
Charity Selection: <i>for drawing</i> Must be a 501(c)(3) Charity <a href="http://www.irs.gov/app/pub-78/">http://www.irs.gov/app/pub-78/</a>	
Charity Name: _____	
Charity Address: _____	
Phone (____) _____ - _____	
Human Resources, Personnel, or other company contact for employment verification	
Name	Phone ( ) _____ - _____
Captain Signature _____ Date: _____	

### Team Division Check only one (If multiple teams, use second sheet please)

Male	<input type="checkbox"/> Small (1-250)	<input type="checkbox"/> Medium (251-1000)	<input type="checkbox"/> Large (over 1000)
Female	<input type="checkbox"/> All Size Corporations		
Coed	<input type="checkbox"/> Small (1-250)	<input type="checkbox"/> Medium (251-1000)	<input type="checkbox"/> Large (over 1000)
Masters	<input type="checkbox"/> All Size Corporations		
Open	<input type="checkbox"/> All Size Corporations		

<p>Please fill in, scan, and email to:</p> <p><a href="mailto:info@boilermaker-corporcup.com">info@boilermaker-corporcup.com</a></p> <p>You should receive an email with information to access your team page.</p>	<p>One Form Per-Team Entry</p> <p>for more information call Cosmo Castellano (315) 797-5838 <a href="mailto:info@boilermaker-corporcup.com">info@boilermaker-corporcup.com</a></p>
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## Corporate Cup Team Notes for Captains:

For the 2019 Boilermaker Road Race, team rosters will be entered on-line using our registration web system at RunSignUp.com. If you experience any problems or have questions, please email or call.

[info@boilermaker-corpcup.com](mailto:info@boilermaker-corpcup.com) 315-797-5838

Here are the steps:

- 1: Fill out the 2019 Corporate Cup, Team Pre-Registration Form, for each team you are entering. Make sure you supply the email address you used to register for the Boilermaker.
- 2: Sign and Scan the Pre-Registration Form and email to: [info@boilermaker-corpcup.com](mailto:info@boilermaker-corpcup.com) as soon as possible

You will receive a team web page address. You will need to log in with your RunSignUp username and password. You can then build your team roster. **Rosters must be completed by June 28, 2019.**

You will also be supplied a team password that you can send to your company's runners so they can also add themselves to the roster, if you wish to use that feature, however, it is the captain's responsibility to verify that all runners on the roster comply with the Corporate Cup rules.

The screenshot displays the RunSignUp interface for managing a team. A 'Join & Share' section is visible at the top, with a registration URL and social media options. Below this, a 'Group Members' table lists team members with columns for Name, Gender, Age, Date of Birth, Event, E-mail, Phone, Address, and Payment Info. The table contains three members: Sue Barroo (F, 41, 15K), Polly Tekke (F, 52, 15K), and Fannah Moan (F, 36, 15K). A 'Group Members' dialog box is open, showing a search for 'sue' and a list of members to add to the group. The dialog box includes a table with columns for Person, Event, and Additional Info, listing Sue Shee and Sue Barroo. Buttons for 'SEARCH', 'CLOSE', 'ADD MEMBERS', 'BACK', and 'DELETE' are visible. A blue arrow points from the 'ADD MEMBERS' button in the dialog box to the 'ADD MEMBER' button in the main roster table.

Name	Gender	Age	Date of Birth	Event	E-mail	Phone	Address	Payment Info
Sue Barroo	F	41		15K	Sue@example.net	N/A		
Polly Tekke	F	52		15K	Polly@example.net	N/A		
Fannah Moan	F	36		15K	Fannah@example.net	N/A		

- 3: Check your team roster at <http://www.boilermaker-corpcup.com> for accuracy
- 4: Visit the Health & Wellness Expo at MVCC to pickup your team's runner's gifts before the race

Simple! And thanks to our sponsor, Excellus Blue Cross Blue Shield, there is no cost to enter your team.